

# Planetarium Policies

## Basic Information

**Cost:** Planetarium shows are provided free of charge for school grades k-12 and non-profit civic organizations.

**Capacity:** Groups may consist of a minimum of 10 individuals and a maximum of 47.

**Supervision:** For grades 8 and under, we prefer 1 adult chaperone per 6 children; however 1 adult chaperone per 10 children is our policy.

**Requesting a Show:** All reservations must be made through the Event Services office, at least 2 weeks before the show date.

**Available Show Times:** These vary each semester according to the Planetarium Director's schedule. The planetarium is closed from May to August.

**Length of Show:** Shows last 45-60 minutes, but can be shortened if needed.

\*\*The Planetarium is used for classroom teaching. Therefore, if a group arrives more than 30 minutes late, they may not be able to view the full show, but will be accommodated to the greatest extent possible.

**Refreshments:** No food or drinks are allowed inside of the Planetarium. If a group would like to eat a meal on campus, they must contact Catering to make arrangements regarding pricing and accessibility.

## **Parking Permit:**

- Personal Vehicle- requires parking permit. Each driver of a personal vehicle MUST obtain a visitor's parking permit from the Parking and Transportation office. To apply for a permit, visitors must send a request via email to Anthony Bryant ([abryant@valdosta.edu](mailto:abryant@valdosta.edu)), that one be mailed to them.
- Organizational bus or van- no parking permit required. (Organizations name must be clearly displayed on the vehicle.)

## **Arrival:**

- Enter Main Entrance of campus off of Patterson Street. Pull straight forward to drop-off. Buses should drop off passengers at the southeast corner of Nevins Hall. The drive loops back around to the main entrance on Patterson Street. Turn right onto Patterson, and take an immediate left into the Admissions Parking lot.
- Buses may park in the admissions parking lot. Personal vehicles with a visitor's permit may park in any visitor's lot. The admissions lot is recommended, as it is directly across the street from Nevin's Hall.
- Once a show begins, the outer doors are locked and latecomers cannot be admitted. Consequently, all members of a group must arrive together.

If you are interested in booking a visit to the planetarium, please call the Office of Event Services at 229-333-5998. Please have the following information ready when you call so that we can efficiently schedule a visit for your organization:

- Organization Name
- Date of Visit
- Contact Name
- Contact phone number
- Contact email address
- Fax number
- Type of Transportation and how many
- Number of children and adults in the group.
- Age/grade level of children
- Time of tour
- Which show you are interested in seeing

The shows that are available for viewing are as follows:

- Seasonal Stargazing (13-15 minutes; All ages)
- Two Small Pieces of Glass (23 minutes; brief history of the telescope and is suitable for grades 4 and up)
- Dawn of the Space Age (40 minutes; suitable for Jr. High and up)

\*\*This semester, Spring 2014, the Planetarium Director is offering shows on Monday, Wednesday, and Friday, at 10am and 11am.